

ICT in Education: Education Ministry Survey

Name of Education Ministry Department	
Official capacity	

- Complete all 13 questions multiple choice questions.
- Provide considered responses to 6 general questions.

Question	Options	Response
1. How often do you use computers at work? <i>(indicate one option with an X)</i>	1. On most days	
	2. At least once a week	
	3. At least once a month	
	4. Never	
2. Do you have access to a computer at home?	1. Yes	
	2. No	
3. Do you have an email address?	1. Yes	
	2. No	
4. How often do you use email? <i>(indicate one option with an X)</i>	1. On most days	
	2. At least once a week	
	3. At least once every two weeks	
	4. At least once a month	
	5. Never	
5. For which of the following purposes do you use ICT (information communication technologies) – either at work or using your personal computer at home? <i>(select all that apply with an X)</i>	1. Personal, non-professional use	
	2. Ministry administration	
	3. Recording data using a spreadsheet	
	4. Typing and formatting official documents	
	5. Finding information and resources on the Internet	
	6. Analysing statistics in education databases	
	7. Developing digital content for student/teacher/college use	
	8. None of the above	
6. Which of the following applications do you use whilst completing daily responsibilities? <i>(select all that apply with an X)</i>	1. Using the word processor	
	2. Using the spreadsheet	
	3. Using presentation software	
	4. Communication via e-mail, instant messenger or Skype (VOIP)	
	5. Using a database	
	6. Using the internet	
	7. Using other applications not listed above	
	8. I do not use ICT	
7. Do you feel confident to use a computer...	1. If someone is there to support you	
	2. On your own	
	3. In front of subordinates	
	4. In front of colleagues	
	5. Not at all	
8. Can you do the following? <i>(select all that apply with an X)</i>	1. Use a memory stick to transfer data	
	2. Install new software on a computer	

Question	Options	Response
	3. Install a printer 4. Solve technical problems (e.g. computer that does not start) 5. Login to a network 6. Add a shared folder on a network 7. Make information on a network secure 8. None of the above	
9. Do you use any of the following technologies in the course of your daily duties? <i>(select all that apply with an X)</i>	1. Television 2. Radio 3. Digital cameras 4. Data projectors 5. None of the above	
10. Have you received ICT-related training covering the following topics? <i>(select all that apply with an X)</i>	1. Computer literacy 2. Finding and using resources from the Internet 3. Education information systems 4. Database management and deciphering statistics 5. Integrating ICT as a subject into the curriculum 6. Management of ICTs in schools 7. Providing technical support to schools 8. Use of television/radio resources in education 9. None of the above	
11. How many hours of ICT related training have you received in the last 12 months?	1. 0 - 4 hours 2. 5 - 15 hours 3. 16 - 40 hours 4. More than 40 hours	

General questions

1. Name any *ICT* or *ICT in Education* courses or workshops that you have attended in the last 12 months and rate its/their impact on your own development.

#	Name of <i>ICT</i> or <i>ICT in Education</i> Courses	High Impact	Medium impact	Little Impact
1				
2				
3				
4				

2. Do you believe officials at the Ministry of Education are being properly prepared to exploit *ICT* for administration and communication?
Justify your answer by providing examples of either success or frustrations.

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3. Do you believe *ICTs* should be integrated into the *administration* of education in this country/province/state?
Justify your answer by providing examples of either potential positive or negative impacts of this integration.

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4. Do you believe ICTs should be integrated into *teaching and learning* processes in national education?
Justify your answer by providing examples of either potential positive or negative impacts of this integration.

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5. Do you believe national education policy clearly expresses the anticipated role if ICT in education?
Justify your answer by explaining what common perceptions exist on this matter.

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6. Do you believe current implementation strategies designed to encourage the adoption of ICT in education have been effective to date?
Justify your answer by explaining what you believe have been the successes and frustrations of these strategies.

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